



**Drivers may prepare this report if the following applies:**

- **Operates within 100 (150 non-CDL) air mile radius of Cornell Campus**
- **Returns to Campus and is released within 12 hours (14 hours non-CDL)**
- **At least 10 consecutive hours off duty separate each 12/14 hours of duty**
- **Cannot drive after working 70 hours in 8 days**

Drivers Name: \_\_\_\_\_

Trip Location: \_\_\_\_\_

**Time Worked Today**

Today's Date	Time In	Time out	Hours Worked

**Time worked during the last 7 days**

Day	Date	Time Out	Hours Worked
1. (yesterday)			
2.			
3.			
4.			
5.			
6.			
7.			
		Total Hours	

\* Drivers must maintain a copy of this form for 6 months and make it available upon request